



**TAMILNADU TOURISM DEVELOPMENT CORPORATION LTD.,**  
**No.2, Tourism Complex, Wallajah Road, Chennai-2.**

**Notice No:2728/A4/2023 Dated:06.10.2023**

TTDC invites applications from eligible candidates for the following posts through Direct recruitment and on Deputation basis:

No. of Posts	1 (One)									
Name of the Post	<b>Chief Manager(Finance)</b>									
Mode of recruitment	Direct Recruitment - GT (GENERAL TURN)									
Qualification	Associate member of the Institute of Chartered Accountants of India.  (Or) Associate Member of the Institute of Cost and Works Accountants of India.									
Experience	Not less than 15 years experience in a similar capacity in a private or Public Sector Undertaking. Must have adequate knowledge in GST and Income Tax. Experience in Hotel Industry / Hospitality Sector will be preferred.									
Age	<table border="1"><thead><tr><th>Sl. No</th><th>Category of Candidates</th><th>Maximum Age</th></tr></thead><tbody><tr><td>1</td><td>(SCs, SC(A)s, STs)</td><td>Upto 50 years as on 01.07.2023</td></tr><tr><td>2</td><td>Others</td><td>Upto 45 years as on 01.07.2023</td></tr></tbody></table>	Sl. No	Category of Candidates	Maximum Age	1	(SCs, SC(A)s, STs)	Upto 50 years as on 01.07.2023	2	Others	Upto 45 years as on 01.07.2023
Sl. No	Category of Candidates	Maximum Age								
1	(SCs, SC(A)s, STs)	Upto 50 years as on 01.07.2023								
2	Others	Upto 45 years as on 01.07.2023								
Scale of Pay	Rs.59,300 – 2,17,600 In the Pay Matrix Level - 25 (Basic Pay, DA and other allowances will be paid as per rules of this Corporation).									

No. of Posts	1 (One)
Name of the Post	<b>Senior Manager(Finance)</b>
Mode of Recruitment	By Deputation
Eligibility	From Accountant General's Office, Directorate of Treasuries and Accounts, or Examiner of Local Fund Accounts  (Or) Not below the rank of AAG, AD of Treasuries and Accounts, and Assistant Examiner of Local Fund Accounts.
Scale of Pay	Rs.56900 – 209200 In the Pay Matrix Level – 23

No. of Posts	1 (One)
Name of the Post	<b>Manager(Finance)</b>
Mode of Recruitment	By Deputation
Eligibility	From Accountant General's Office, Directorate of Treasuries and Accounts, or Examiner of Local Fund Accounts  (Or) Not below the rank of AO of Treasuries and Accounts, and Assistant Examiner of Local Fund Accounts.
Scale of Pay	Rs. 56100 – 205700 In the Pay Matrix Level – 22

## **General Instructions**

### **Direct Recruitment:**

1. Candidates employed in Government / Quasi Government should apply through proper Channel.
2. The Managing Director, TTDC Ltd., has the right to cancel or modify or terminate this notification without assigning any reasons.
3. The decision of Managing Director, TTDC, regarding Selection / Rejection will be final and no appeal will be entertained.
4. On scrutiny of received applications from the applicants, call letter will be sent to the qualified applicants only by intimating the date of interview.
5. Please apply in the prescribed application format that can be downloaded from the website [www.tamilnadutourism.tn.gov.in](http://www.tamilnadutourism.tn.gov.in) and send the duly filled application only through **RPAD / Speed post** by superscribing the cover with "Application for the post of CHIEF MANAGER (FINANCE)".
6. The filled in application along with testimonials should reach this office on or before **30.10.2023**.

### **Deputation:**

1. Willing employees working in State Government / Quasi Government should apply through proper channel along with recommendation of the concerned HOD.

The Managing Director  
Tamilnadu Tourism Development Corporation Limited,  
No.2, Tourism Complex,  
Wallajah Road, Chennai-600 002,  
Contact No.25333850 to 854,  
Email ID: support@ttdconline.com,  
Website: [www.tamilnadutourism.tn.gov.in](http://www.tamilnadutourism.tn.gov.in).



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## APPLICATION FOR THE POST OF CHIEF MANAGER (FINANCE)

### PERSONAL DATA

1. Name in full :  
(In Block Letter)
2. Sex :
3. Address for communication :
- Mobile No:
4. Permanent Address :
5. Place of Birth :
6. Date of Birth :
7. Age :
8. Marital Status : YES / NO (Please Tick)  
If Yes  
a) Name of the Spouse :

b) Whether employed : YES / NO (Please Tick)

c) If yes, Particulars of Employment of spouse as below:-

Name of the Employee	Address of the Employer	Length of Service	Designation

d) Number of Children

Sl. No	Name of the Children	Age	Educational details

### 9. Family History

Sl. No	Name	Age	Employment details, if any
1	Father :		
2	Mother :		
3	Brother :		
4	Sister :		

10. I. Name of the Religion :
- II. Name of the Community :
- III. Name of Caste / Sub-Caste :

11. Languages Known:

Sl. No	Name of the Languages known	Speak	Read	Write

12. Reference (at least two references not related to the applicant and residing in India may be given)

Sl. No	Name	Address	Position	Mobile No.
1.				
2.				





## (iii) Seminars / Courses Attended

Sl. No	Name of the Organizer / Institution	Topic	Duration & Period

**GENERAL**

- I. a) any relative or acquaintance  
       working in this Corporation : YES / NO (Please Tick)  
       If yes, give details :
- b) Details of relatives working in other  
       Public Sector Undertakings / Government :
- II. a) Membership with Professional Institutions :  
       b) Other Institutions :
- III. Sports proficiency :
- IV. Any political affiliation. If so, give a Brief detail :
- V. Have you applied before to this Corporation :
- VI. Minimum gross emoluments acceptable :
- VII. Minimum joining time required :

(Note: Applications not received within the stipulated time will be rejected.)



**DECLARATION**

I, \_\_\_\_\_ solemnly declare that the details given above are true to the best of my knowledge and I will produce the supporting documents for the same and in case, if the details given are found not correct, I shall abide by the action of the Management.

**SIGNATURE OF THE APPLICANT**

Place :

Date :

Enclosure :-

1. Age Proof
2. Community Certificate
3. Educational Qualifications - Self Attested copies of relevant Certificates.
4. Experience Certificate - from previous and present employers.
5. No objection Certification from the present employer.
6. Any other relevant details