



**CENTRE FOR WATER RESOURCES**  
**ANNA UNIVERSITY, CHENNAI-25.**

Tel: 044-22357439  
044-22357455  
[directorcwr@annauniv.edu](mailto:directorcwr@annauniv.edu)

**RECRUITMENT FOR TEMPORARY STAFF ON DAILY WAGE BASIS**

Ref: Advertisement No. 003/CWR/Temporary Staff/ 2022, dated: 25.05.2023

The following temporary posts on daily wage basis are required for a period of six months to work in the Centre for Water Resources, Anna University and is likely to be extended, if the performance of the candidate is found satisfactory. The post is purely on temporary basis. Interested candidates, who possess the suitable qualification, are requested to fill the application form enclosed herewith. The required qualification for the post is detailed in the Table given below:

| S. No.  | Name of the Post              | Qualification   | No of Post | Duration | Salary (Per day) |
|---|-------------------------------|---|------------|----------|------------------|
| 1   | <b>Professional Assistant</b> | M.Com. / M.B.A. / M.C.A. with Typing and Computer knowledge | 1          | 6 months | Rs.771/-         |
|   | <b>Clerical Assistant</b>     | B.Com. / B.B.A. / B.C.A. with Typing and Computer knowledge |            |          | Rs.486/-         |
| 2   | <b>Peon cum Driver</b>        | Pass in 8 <sup>th</sup> Std. with valid Driving License     | 1          | 6 months | Rs.445/-         |
| <b>Note:</b> Candidates with relevant work experience will be given preference. |                               |   |            |          |                  |

The duly filled application in the prescribed format along with copy of Degree/Provisional certificate and all other necessary certificates should be submitted to the following address in person / by post on or before **09.06.2023, 5.00 P.M.**

**The Director,  
Centre for Water Resources,  
Anna University,  
Chennai 600 025.**

*Madhavi Ganesan*  
25/5/23

**DIRECTOR, CWR**

**Director  
Centre for Water Resources  
Anna University, Chennai - 600 025**

*25/5/23*



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**ANNA UNIVERSITY, CHENNAI-25.**

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**APPLICATION FORM FOR THE POST OF TEMPORARY STAFF ON DAILY WAGE BASIS**

PROFESSIONAL ASST.  CLERICAL ASST.  PEON CUM DRIVER

Ref: Advertisement No. 003/CWR/Temporary Staff/ 2023, dated 25.05.2023

Affix recently  
taken photo  
& self-attested  
by the  
applicant

|    |  |               |
|----|--|---------------|
| 1. | Name of the Applicant<br>(Block Letter with initials at the end) : |               |
| 2. | Father's Name :  |               |
| 3. | Date of Birth & Age :  |               |
| 4. | Gender :   | Male / Female |
| 5. | Telephone No.<br>Landline / Mobile :                               |               |
| 6. | E -Mail ID :   |               |
| 7. | Address for Communication :  |               |

**8. Educational Qualification :** (Attach copies of certificates)

| S. No. | Qualification | Board / University / Institution | Year of Pass | CGPA Percentage |
|--------|---------------|----------------------------------|--------------|-----------------|
| i)     |               |                                  |              |                 |
| ii)    |               |                                  |              |                 |
| iii)   |               |                                  |              |                 |
| iv)    |               |                                  |              |                 |
| v)     |               |                                  |              |                 |

**9. Experience:** (Evidence of Documents are to be enclosed)

| S. No. | Name of the Firm / Institution | Designation | Period | Year(s) of Experience |
|--------|--------------------------------|-------------|--------|-----------------------|
| i)     |                                |             |        |                       |
| ii)    |                                |             |        |                       |
| iii)   |                                |             |        |                       |
| iv)    |                                |             |        |                       |

**Declaration**

I declare that the information furnished above is true and correct to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, my selection will be cancelled.

**Signature of the Applicant**

**Place :**

**Date :**

**Instructions to the Applicants:**

1. Recent photograph is to be affixed & self-attested in the Application.
2. All copies of certificates should be enclosed (School / college such as Transfer Certificate, Mark sheet, Degree certificate, Driving License (for Peon cum Driver), etc.
3. Copies of Address & Aadhaar card proof are to be enclosed.
4. The original certificates are to be produced for verification at the time of Interview.
5. The date & time of interview will be informed through Mobile No. / E-mail.
6. Application received after the last date of submission is summarily rejected.
7. Application with necessary certificates / documents is to be sent to the **Director, Centre for Water Resources, Anna University, Chennai-600 025** in person / by post.
8. Canvassing in any form will disqualify the applicant(s).