

## **BHARAT ELECTRONICS LIMITED**

(A Govt. of India Enterprise under the Ministry of Defence)

Bharat Electronics Limited, a Navratna Company and India's premier Professional Electronics Company requires the following personnel for its Chennai Unit on permanent basis:

### **I. POSTS:**

Sl. No.	Post	Qualification + Experience	Age as on 01.07.2023	Discipline	No. of Posts	Reservation Pattern	Grade/Career Path / Pay Scale
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)
1	Engineering Assistant (Trainee)	Full time Diploma in Engineering of at least 3 years duration in the relevant subject	28 yrs	Mechanical	6	UR - 3 OBC - 2 SC - 1	WG-VII/CP-VI Rs.24500-3%-90000/-+ Admissible allowances
2	Technician 'C'	SSLC + ITI + one year apprenticeship OR SSLC + 3 years National Apprenticeship Certificate Course in the relevant Trade	28 yrs	Electronics Mechanic	4	UR - 7 EWS - 1 OBC - 5 SC - 2	WG-IV /CP-V Rs.21500-3%-82000/-+ Admissible allowances
				Fitter	6		
3	Clerk-cum-Computer Operator 'C'	Graduation in B.Com./BBM (full-time) + knowledge in Computer Operation	28 yrs	-	5		

**Note:** Reservation for PwBD will be as per Government guidelines

### **II. ELIGIBILITY CRITERIA:**

- i. Candidate must be a citizen of India.
- ii. The upper age limit specified is applicable to General Category/EWS candidates.
- iii. Relaxation of upper age limit for OBC (NCL) candidates is 3 years, 5 years for SC candidates and 10 years for PwBD candidates. For candidates belonging to PwBD category having minimum 40% disability or more will get 10 years relaxation in addition to the relaxation applicable to the categories mentioned above.
- iv. The EWS / Caste Certificate should be strictly in the format available on the BEL website ([www.bel-india.in](http://www.bel-india.in)) failing which, candidates will be considered under 'General' category, provided they are otherwise meeting all other criteria stipulated for General Candidates.

**(a). EDUCATIONAL QUALIFICATION:**

**I. ENGINEERING ASSISTANT (TRAINEE): MECHANICAL**

- i. Candidates should have completed three years full time Diploma in Engineering in the relevant discipline/subject from a recognized institute.
- ii. General/OBC candidates should have secured minimum 60% aggregate marks, SC/PwBD candidates should have secured minimum 50% aggregate marks in the essential qualification exam.
- iii. For General/EWS Candidates, minimum age is 18 years and maximum age is 28 years as on 01.07.2023.
- iv. Upper age limit is relaxable by 5 years for SC candidates, 3 years for OBC candidates and 10 years for PwBD candidates.
- v. Registration in any of the employment exchanges of Tamilnadu is mandatory. **(Note:** The Employment Exchange Registration should be valid and active as on 01.07.2023. The expired/inactive Employment Exchange Registration Card will not be considered.)
- vi. Engineering Assistant Trainees will undergo training for an initial period of SIX months during which they will be paid consolidated stipend of Rs. 10,000/- per month. On successful completion of the training and on passing the gradation test, they will be placed on the regular pay scales indicated above.

**II. TECHNICIAN 'C':**

- i. Candidates should have completed SSLC+ITI in the relevant trade from a recognized institute and one year apprenticeship training with National Apprenticeship Certificate in the relevant trade or SSLC + 3 years National Apprenticeship Certificate Course in the relevant Trade.
- ii. General/OBC/EWS candidates should have secured minimum 60% aggregate marks, SC/PwBD candidates should have secured minimum 50% aggregate marks in essential qualification exam.
- iii. For General/EWS Candidates, minimum age is 18 years and maximum age is 28 years as on 01.07.2023.
- iv. Upper age limit is relaxable by 5 years for SC candidates, 3 years for OBC candidates and 10 years for PwBD candidates.
- v. Registration in any of the employment exchanges of Tamilnadu is mandatory. **(Note:** The Employment Exchange Registration should be valid and active as on 01.07.2023. The expired/inactive Employment Exchange Registration Card will not be considered.)

**III. CLERK-CUM-COMPUTER OPERATOR 'C':**

- i. Candidates should have completed three years fulltime B.Com/BBM from any recognized University and should possess knowledge in computer operation.
- ii. General/OBC candidates should have secured minimum 60% aggregate marks, SC/PwBD candidates should have secured minimum 50% aggregate marks in essential qualification exam.

- iii. Minimum age is 18 years and maximum age is 28 years as on 01.07.2023.
- iv. Upper age limit is relaxable by 5 years for SC candidates, 3 years for OBC candidates and 10 years for PwBD candidates.
- v. Registration in any of the employment exchanges of Tamilnadu is mandatory. **(Note: The Employment Exchange Registration should be valid and active as on 01.07.2023. The expired/inactive Employment Exchange Registration Card will not be considered.)**

### III. EXPERIENCE: Nil

### IV. METHOD OF SELECTION:

Selection will be through Written Test and Trade test (practical test / skill test), if any. The candidates meeting the eligibility criteria and other conditions will be shortlisted for written test. However, trade test (practical test / skill test) will be conducted at the discretion of the management, if required.

### V. PAY & ALLOWANCES:

Selected candidates will be inducted in the pay scales as mentioned in Page 1. In addition to Basic Pay, other allowance like Dearness Allowance, House Rent Allowance, Perquisites at the rate of 30% of the annual basic pay, reimbursement of medical expenses, Group Insurance, PF, Pension, Gratuity etc. as per Company rules will be a part of remuneration package.

### VI. HOW TO APPLY:

- (a). Candidates who meet the above requirement may fill in the application form using Online link provided in the BEL Website. Online link will be open to apply from 19.07.2023 (2 PM).
- (b). Before applying for the post, the candidates should ensure that he/she fulfills the eligibility criteria mentioned in the advertisement. No manual / paper application will be entertained. No hard copy application will be accepted.
- (c). The following scanned documents needs to be uploaded:
  - 1) Recent color passport size photograph and Signature.
  - 2) SSLC marks card and any other valid document as proof of date of birth.
  - 3) All Certificates (Starting from Matriculation or Class X) in support of educational qualification. Marks Card of each academic year/semester in ITI/NAC/Apprenticeship course/Diploma in Engineering/Graduation as applicable.
  - 4) Final Degree Certificate / Provisional Certificate pertaining to completion of ITI/NAC/Diploma in Engineering issued by the Competent Authority / Board. National Apprenticeship Certificate and National Trade Certificate (for Technician 'C' post only).
  - 5) Candidates belonging to SC/OBC/EWS/PwBD need to upload their certificate in the prescribed format.

- 6) Proof of norms adopted by the University / Institute to convert CGPA into percentage. (wherever applicable)
- 7) No Objection Certificate from your present employer (employed in Govt/Quasi Govt/PSU) if applicable.
- 8) Document of Registration in local Employment Exchange.
- 9) Experience Certificate, if any.
- 10) SBI collect payment challan.
- 11) Identity Proof (Aadhaar card / Driving License / Voter ID).

#### **VII. APPLICATION FEE:**

- 1) General, EWS and OBC candidates are required to remit an amount of Rs.295/- (Application fee: Rs.250/- plus 18% GST).
- 2) The application fee should be remitted through SBI Collect link provided. Candidates are requested to read the details and screenshots for making the payment.
- 3) Candidates can also make the payment by approaching SBI Branch. Candidates should select SBI branch in the payment option and download pre-printed challan generated through SBI Collect and deposit the application fee (as applicable) plus applicable bank charges in any SBI Branch. The candidate should ensure to obtain the seal and signature of the bank official.
- 4) General, OBC and EWS candidates have to enter the “SBI Collect Reference No.” generated after payment, in the Online Application Form.  
**SC/PwBD Candidates are exempted from payment of application fee.**
- 5) Candidates may go through all instructions and eligibility criteria carefully before remitting Application Fee and submitting the application. Fee once paid will not be refunded. Applications of candidates, who do not remit the prescribed application fee, will not be considered.

#### **VIII. GENERAL INSTRUCTIONS:**

- 1) Before applying for the post, the candidates should ensure that they fulfill the eligibility criteria mentioned in the advertisement.
- 2) Only those candidates who meet all the above mentioned eligibility criteria for the post shall be called for Written Test. However, the candidature of the applicant will be provisional and subject to verification of Certificates/Testimonials submitted by him/her.
- 3) Candidates working in Government/Semi Government/Public Sector Organization are required to produce “**No Objection Certificate**” at the time of Document Verification (Written Test / Trade Test). In case the candidate fails to do so, his candidature will be disqualified.
- 4) The qualification mentioned in the advertisement should be from a recognized Institution/Board/Council/University. Wherever CGPA/OGPA/DGPA or Letter Grade in the Final/Convocation Certificate is awarded, its equivalent percentage of marks must be indicated in the application form as per norms adopted by

University/Institute. Proof of norms adopted by the Institution/Board/Council/University to convert CGPA/OGPA/DGPA into percentage is to be submitted at the time of document verification.

- 5) The candidates claiming to belonging to SC category are required to submit the caste certificate in the prescribed proforma (available in Company's website [www.bel-india.in](http://www.bel-india.in)) issued by the prescribed authority along with the application. Caste certificate in any other proforma or issued by an authority other than the prescribed authority will not be accepted.
- 6) Candidates belonging to OBC (NCL) category are required to submit the Community Certificate in the prescribed format issued by the Competent Authority for applying for posts under the Government of India on or after 01.04.2023. Income Certificate will not be considered as OBC Certificate. (Prescribed formats are made available on the website: [www.bel-india.in](http://www.bel-india.in)).
- 7) EWS Certificate issued for the year 2023-24 by the Competent Authority\*\*\* will be considered. (Prescribed formats are made available on the website: [www.bel-india.in](http://www.bel-india.in)).
- 8) Candidates with relevant disability of not less than 40 per cent only will be eligible for reservation and relaxation as PwBD. PwBD candidates are required to submit disability certificate issued by the Medical Board in the prescribed format (Prescribed format is made available in Company's website [www.bel-india.in](http://www.bel-india.in)
- 9) Applicants should have sound health. No relaxation in health standard is allowed. Appointment of selected candidates will be subject to their being found medically fit in the Pre-employment Medical Examination to be conducted as per Norms & Standards of Medical Fitness.
- 10) All outstation SC / PwBD candidates called for Written Test / Trade Test for Non-Executive posts, will be reimbursed actual fare subject to II class train fare by shortest route. The shortest route for this purpose will be the distance between the place to which the Written Test / Trade Test call letter was mailed or the distance from where the actual journey commenced and the appointed place of Written Test, whichever is nearer. It may also be noted that bank account details, railway/bus ticket for onward journey and self-attested SC/PwBD Certificate to be provided at the time of Written Test in order to make Travelling Allowance payment after verification of relevant documents submitted by the candidates. Reimbursement will be made at a later date through ECS.
- 11) Local Travel cost, if any, shall be borne by the candidates.
- 12) Request for change of category (GENERAL/SC/OBC/EWS) once declared in the application will not be entertained.
- 13) Candidates from OBC/SC/ST/EWS category applying for UR post will be treated

on par with UR criteria.

- 14) In the event any applicant has litigated with his/her employer or BEL in the past, the same should be clearly mentioned in the online application in brief.
- 15) Candidates are required to possess one valid and active **e-mail ID**, which is to be mentioned in the online application form. Information pertaining to the Written Test and other correspondence will be sent by e-mail to the email ID furnished by the candidate. Under no circumstance candidate should share e-mail ID of any other person. BEL will not be responsible for bouncing of any e-mail sent to the candidates. No change in the email ID or mobile number will be allowed once entered.
- 16) Not more than one application should be submitted by any candidate. In case of multiple applications, only latest valid (completed) application will be retained and the application fee paid for the other application will stand forfeited.
- 17) Decision of BEL in all matters regarding eligibility of the candidate, the stages at which such scrutiny of eligibility is to be undertaken, qualifications and other eligibility norms will be final and binding on the candidate.
- 18) The candidature at all stages of the selection process shall be provisional in nature. Mere fulfilling the minimum requirement of qualification and experience will not vest any right on the candidates to be called for the Written Test.
- 19) BEL reserves the right to change (cancel / modify / add) any of the criteria, method of selection, number of posts; indicated above based on the actual requirement at the time of selection.
- 20) Candidature is liable to be rejected at any stage of selection process or after joining, if any information provided by the candidate is found not in conformity with the criteria mentioned in the advertisement. The candidature is also liable for rejection at any stage if BEL comes across any evidence/knowledge that the qualification, experience and any other particulars indicated in the application/other forms/formats/declarations are not recognized/false/misleading and/or amounts to suppression of information/particulars which should have been brought to the notice of BEL.
- 21) Canvassing in any form will result in disqualification. BEL reserves the right to debar/disqualify any candidate at any stage of the selection process for any reason whatsoever, if the candidate is not considered suitable.
- 22) In case any dispute arises on account of interpretation of clauses in any version of this advertisement other than English, the English version available on BEL website shall prevail.
- 23) Any resulting dispute arising out of this advertisement including the recruitment process shall be subject to the sole jurisdiction of the Courts situated at Chennai.

24) BEL has a robust and transparent recruitment process where the selection criteria is purely based on merit of the candidate. BEL does not demand or charge any fee or request for money deposits at any stage of the recruitment process other than the application fee mentioned in the advertisement. We urge job seekers not to be misled by any communication made by fraudsters purporting to be representatives of our Company and demanding payment in lieu of employment in BEL. The Company is not liable for any loss that may ensue from such fraudulent actions.

**BEL reserves its right to take legal action including criminal action against such fraudsters.**

25) All further announcements / details pertaining to this process will be published / provided on BEL website: [www.bel-india.in](http://www.bel-india.in) from time to time.

**The advertisement is made available in bilingual (English and Hindi). In case of any misinterpretation of the advertisement the English version is to be referred and that is final.**

The last date for applying is **08.08.2023**.

For Queries related to the advertisement and payment of application fee contact us at E-mail: [chr\\_belchn@bel.co.in](mailto:chr_belchn@bel.co.in), Tel No. 044-22338113.

For technical support with respect to online submission of application form, please write to email id : [belchn@jobapply.in](mailto:belchn@jobapply.in)

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*\*\*\* Other Backward Class Certificate (Non-Creamy Layer) and the Income and Asset Certificate for EWS issued by any of the following authorities in the prescribed format shall only be accepted as proof of candidate's claim as belonging to OBC / EWS:*

- i. District Magistrate / Additional District Magistrate / Collector / Deputy Commissioner / Additional Deputy Commissioner / 1<sup>st</sup> Class Stipendiary Magistrate / Sub-Divisional Magistrate / Taluka Magistrate / Executive Magistrate / Extra Assistant Commissioner.*
- ii. Chief Presidency Magistrate / Additional Chief Presidency Magistrate / Presidency Magistrate*
- iii. Revenue Officer not below the rank of Tahsildar and*
- iv. Sub-Divisional Officer or the area where the candidate and/or his family normally resides.*