



SAHA INSTITUTE OF NUCLEAR PHYSICS

1/AF, Bidhannagar, Kolkata-700 064.

ADVERTISEMENT FOR FILLING UP OF VARIOUS TECHNICAL & ADMINISTRATIVE POSTS

[ON DIRECT RECRUITMENT (DR) BASIS]

Saha Institute of Nuclear Physics (SINP), a Grant-in-Aid Institution under the Department of Atomic Energy (DAE), Government of India, is one of the premier Institutes of basic scientific research located in Kolkata. SINP is looking for filling up of various posts on **DIRECT RECRUITMENT** basis as indicated below :

Sl. No	Name of the Post(s)	Post Code	Level of Pay as per 7 th CPC	No. of vacancies and Reservation Category					Total
				VH*	UR	SC	ST	OBC	
1	Engineer 'C'	A/08/2023 -Eng-C	10	-	2	-	-	-	2
2	Technician 'B' (Electrical wiring/servicing/maintenance)	C/08/2023-TB (ELEC)	3	-	2	-	-	3	5
3	Technician 'B' (AC maintenance, AC plant operation and maintenance)	C/08/2023-TB (AC)	3	-	1	-	-	-	1
4	Technician 'B' (Operation and maintenance of computer and peripherals)	C/08/2023-TB (COMP)	3	-	1	-	-	2	3
5	Technician 'B' (Tracer / Draughtsman for drawing office)	C/08/2023-TB (CIVIL)	3	-	-	-	-	1	1
6	LDC (Lower Division Clerk)	C/08/2023- LDC (ADM)	2	1	-	-	-	4	5

* Visually Handicapped

The selected candidates will be entitled to draw D.A, H.R.A, and other allowances as per the rules of this Institute.

- **Post : Engineer 'C' : (2 Posts - UR)**

Essential qualifications & Experience :

- i) The candidate should be a first class (60% marks) graduate Engineer (B.E. / B.Tech or equivalent) in the Electrical Engineering discipline.
- ii) Minimum 2 (two) years post qualification experience in the relevant field.

Desirable Qualification:

Having working experience in a reputed organization in the field of erection, operation and maintenance of 33 KV / 440V sub-station, switchyard equipments, ACB, distribution panels, motors, starters, DG Set with AMF panels, lifts. Should have knowledge in estimation, schedule of works, tendering and experience in different electrical projects. Having Electrical supervisor's permit issued by the State Licensing Board will be an added advantage. Experience in erection and commissioning of HVAC works and equipment.

OR

Experience of working with high and low voltage (AC and DC) power supplies and knowledge of associated safety measures, Experience or knowledge of working in radiation zones, Willingness to undertake shift duties if required, Knowledge/experience in preparation of budget estimates, tender documents, schedule of works etc., Experience in maintaining HVAC, AC chillers, motors etc.

Age limit : 30 years as on the closing date for submission of online application. Relaxation of age limit, if any, will be as per GOI rules.

- **Post : Technician 'B' : (10 Posts : 4 - UR, 6 - OBC)**

(05 posts – Electrical wiring/servicing/maintenance, 01 post – AC maintenance, AC plant operation and maintenance, 03 posts for Operation and maintenance of computer and peripherals, 01 post – Tracer / Draughtsman for drawing Office)

Essential qualifications & Experience:

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| <ul style="list-style-type: none">i) Minimum 60% marks in Secondary School Certificate (SSC) level.ii) ITI (1 year course certificate) with 3 (three) years relevant experience. <p>OR</p> <ul style="list-style-type: none">ITI (2 year course certificate) with 2 (two) years relevant experience. |
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OR

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| <ul style="list-style-type: none">i) Minimum 60% marks in HSC Exam. with minimum 60% marks in Science & Maths.ii) No ITI certificate.iii) Minimum 2 (two) years experience in relevant field. |
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Desirable Qualification :

Proficiency Certificate / Electrical License in the relevant field. Shift duty has to be performed, if required.

Age limit : 25 years as on the closing date for submission of online application. Relaxation of age limit, if any, will be as per GOI rules.

- **Post : Lower Division Clerk : (05 Posts : 1 - VH, 4 - OBC)**

Essential Qualification / Experience

1. Graduate from a recognized University.
2. Typing speed of 35 w.p.m. in English corresponding to computer typing speed of 10500 KDPH on an average of 5 key depressions for each word.
3. Certified course in computers.

Note : Typing speed will be checked as part of the skill test & not while screening the applications.

Desirable Qualification / Experience:

- (i) Good communication skill, both oral and written English.
- (ii) Knowledge / Experience in any standard accounting software, e.g. Tally, etc.
- (iii) Good knowledge in Office software and its applications.

Age limit : 25 years as on the closing date for submission of online application. Relaxation of age limit, if any, will be as per GOI rules.

SELECTION PROCEDURES :

- **For Engineer-‘C’ Posts** – The shortlisted candidates among eligible applicants meeting the requirements as per the advertisement, usefulness of his/her expertise in the relevant field and essential qualifications will be called for Interview. A written test may also be conducted. Final selection will be made through in-person interview.
- **For Technician-‘B’ Posts** – Written test followed by Trade test for the shortlisted candidates.
- **For LDC Posts** – Written test followed by Skill test for typing speed for the shortlisted candidates.

HOW TO APPLY :

- All applicants have to log in to the application portal at www.saha.ac.in for filling up the [application form online](#).
- The candidates, who are not exempt from paying application fees, will have to pay fee before filling up the online application form, as transaction reference no. will be required during filling the online application form.
- The candidates who are exempt from paying application fees may mention “Fee exempted” in appropriate field during filling of online application form.
- After filling and submitting the application form online, take print out of online submitted application.
- **Print out of online submitted applications (in duplicate), duly ink signed, superscripted** “Application for the post of _____, Post Code _____, Category “_____” and the duly self attested documents in support of age, educational qualifications, experience & caste certificate etc. should be sent to the **Registrar, Registrar’s Office, Saha Institute of Nuclear Physics, 1/AF, Bidhannagar, Kolkata-700 064**, so as to reach on or before **September 06, 2023 by post latest by 3.00 PM**.
- Application received after last date shall be treated as “**REJECTED**”. Hard copy / Print out of the Application Form without requisite documents will also be treated as “**REJECTED**”. Hard Copy / Print out of online submitted application received through proper channel after the last date of receiving application will also be “**REJECTED**”.

DATE OF OPENING OF ONLINE APPLICATION :	July 11, 2023 (10:00 AM IST)
LAST DATE OF SUBMISSION OF ONLINE APPLICATION :	August 25, 2023 (3:00 PM IST)
LAST DATE OF RECEIPT OF HARD COPY / PRINT OUT OF THE APPLICATION ALONGWITH REQUISITE DOCUMENTS :	September 06, 2023 Latest by 3:00 PM IST

GENERAL INSTRUCTION :

- (i) Interested candidates must apply only in **ONLINE** mode. Detailed instructions for filling up the online application form are available in the following link: <http://www.saha.ac.in> Candidates applying for more than one trade will have to apply separately for each trade with application fee, if applicable along with other documents.
- (ii) **Application fee of Rs.500/- (Rupees Five hundred only)** for post at Serial No. 01. For rest of the posts **Rs. 300/- (Rupees Three hundred only)**. The application fees should be submitted through **online remittance** only. All Women candidates and candidates belonging to PwBDs (persons with Benchmark Disabilities) and Ex-Servicemen are exempt from paying application fee, as per extant government orders. SC/ST candidates are exempt from paying application fee for the posts reserved only for respective category.
- (iii) The candidates who are not exempt from paying examination fee may submit the requisite fee through **online remittance only**. Fee once paid will not be refunded under any circumstances. Fee paid by modes, **other than online remittance**, will not be accepted and the applications of such candidates will be rejected forthright.
- (iv) Self attested photocopies of documents in support of age (school passing certificate / admit card/passport), educational qualification, experience, caste certificate (for reserve candidates only), ex-service certificates, PwBDs Certificates etc. of the candidate must be submitted along with Hard Copy / Print out of Online application.
- (v) Reservation for SC/ST/OBC are as per Government of India rules.
- (vi) Persons suffering from not less than 40% of the relevant disability are only eligible for the benefit of reservation. Persons with disabilities (PwBD) fulfilling the eligibility conditions as prescribed under GOI instructions are encouraged to apply. Persons with Benchmark Disabilities (PwBDs) can also apply for the post not reserved for PwBDs but Identified for PwBDs in accordance with provision of Para 25 or DoPT OM No. 36036/3/2004.Estt(Res) dtd. 29.12.2005.
- (vii) Applicants who are employed in Government/Quasi Government/Autonomous Institute/Public Sector Undertakings etc. should apply **through proper channel**. Forwarding letter from the employer indicating Vigilance Clearance (Hardcopy) is required.
- (viii) For candidates who are not employed at the time of application, but become employed subsequently, and called for interview/trade test/skill test, must arrange for NOC (with vigilance clearance) & that should reach SINP before the date of interview/trade test/skill test.
- (ix) No correspondence from the candidates will be entertained regarding their selection/test/ interview/appointment. Canvassing in any form will disqualify a candidate.
- (x) **The Institute reserves the right to fill up or not fill up the posts(s).**
- (xi) **Any subsequent amendments/modifications etc. will be notified only in the Institute website which the interested candidates should visit frequently.**
- (xii) Candidates appointed will be governed by the New Pension Scheme introduced w.e.f. 01.01.2004.
- (xiii) Candidates are advised to mention their correct and active email address in the application.
- (xiv) No interim queries will be entertained.
- (xv) **The Institute will not be responsible for any postal delay.**

Advt. No.: SINP/Estt./Advt./08/2023

Date : 11-07-2023

**Professor-in-charge,
Registrar's Office**