



CENRE FOR UNIVERSITY – INDUSTRY COLLABORATION  
ANNA UNIVERSITY, CHENNAI – 600 025

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Dr. K.SHANMUGA SUNDARAM  
Director

**Announcement for the Engagement of Temporary Non-Teaching Staff on Daily Wages Basis  
(Ref: Advt No.CUIC/July 2023 dated 07.07.2023)**

Applications are invited from eligible candidates for the following temporary post Non- Teaching Staff on Daily wages basis to work at Centre for University Industry Collaboration, Anna University, Guindy, Chennai – 600 025 for a period of six months, likely to be extended based on the satisfactory performance of the candidate (with periodical breaks). The applicant should have the following qualification as given below.

Sl No	Name of the post	No. of Post	Essential Qualification	Desirable Qualification	Wages (per day)
1.	Professional Assistant – I	1	B.E.(CSE/IT/ECE/EEE/E&I/C&I)	Experience in computer maintenance	Rs.821/-

The duly filled application in the prescribed format should be submitted by email to cuic.annauniv@gmail.com with subject 'PROFESSIONAL ASSISTANT-I - RECRUITMENT'.

Also, the duly filled application in the prescribed format along with all other necessary self-attested certificates and the hard copy may be sent by post to "The Director, Centre for University Industry Collaboration (CUIC), Anna University, Sardar Patel Road, Chennai – 600 025" by post or in person on or before 18.07.2023, 4.30 PM.

**General Instructions:**

1. A recent photograph is to be affixed and self-attested in the application.
2. All copies of certificates should be self-attested and enclosed along with the application.
3. Copy of address proof to be enclosed.
4. The applicant will be responsible for the authenticity of information and other documents submitted.
5. After scrutinizing the applications, Only Shortlisted candidates will be called for selection process. (Intimation will be sent through email only)
6. The original certificates are to be produced for verification at the time of interview.
7. The selection criteria would be as per the guidelines of Anna University.
8. Selected candidates shall report for duty immediately.
9. The position is purely temporary and the duration is for six months, which may be extended depending on the performance (with periodical breaks).
10. Application received after the last date of submission will be rejected.
11. No TA/DA will be admissible for attending interview.

Director, CUIC

## Application for the post of Professional Assistant - I

*Photo duly signed  
by the applicant*

1.	Name					
2.	Date of Birth & Age					
3.	Permanent Address					
4.	Address for Communication					
5.	Mobile Number					
6.	Email					
7.	Gender					
8.	Aadhar Number					
9.	Community	OC	BC	MBC	SC	ST

**10. Educational Qualification (Attach copies of certificates)**

Degree	Branch	School / College	University	Year of passing	Percentage / CGPA	Class Obtained
SSLC						
HSC / DIPLOMA						
B.E. / B.Tech.						

11.	<b>WORK EXPERIENCE (if any) Experience certificate to be enclosed)</b>						
	<b>Name of the organization</b>	<b>Designation</b>	<b>Period</b>		<b>Nature of Work</b>	<b>Total experience</b>	
			<b>From</b>	<b>To</b>		<b>Years</b>	<b>Months</b>
	Total experience						
12.	<b>Additional Skill set / Information (if any):</b>						

I, \_\_\_\_\_, certify that the information furnished above is true to the best of my knowledge and belief and that no related information is concealed. If any discrepancy is found at any stage, the Director, CUIC has the right to cancel my application or termination of my service without any notice, if employed. I am also aware that this application is only for temporary post.

**Place:**

**Date:**

**Signature of the candidate**

**Note: Do not enclose the original certificates. Attach only the attested copies. During the time of the personnel interview, you need to show the original certificates for verification.**