



भारत सरकार - GOVERNMENT OF INDIA
वित्त मंत्रालय - MINISTRY OF FINANCE
आयकर विभाग - INCOME TAX DEPARTMENT
प्रधान मुख्य आयकर आयुक्त का कार्यालय तमिलनाडु एवं पुदुचेरी



OFFICE OF THE PRINCIPAL CHIEF COMMISSIONER OF INCOME - TAX (TAMIL NADU & PUDUCHERRY)

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सी.सं. / C.No.26(5)/ Estt/ YPS/ 2023-24

दिनांक / Dated: 24-08-2023

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With a view to augment departmental representation in Income Tax Appellate Tribunal (ITAT), the Income Tax Department, Tamil Nadu & Puducherry proposes to engage the services of Young Professionals under the Young Professional Scheme of the Central Board of Direct Taxes (CBDT) which envisions engagement of Young Graduates in Law & Accountancy who are rich in domain knowledge. Such resources would aid the departmental officers in preparation of the cases admitted for hearing in Tribunals. In addition, they will also take up research/study work encompassing critical areas of tax litigation for effective litigation management.

2. Income Tax Department is looking for engaging a pool of talented Young Professionals (YPs) as per the following details: -

1	Name of the position	Young Professional
2	Number of Positions	4
3	Age Limit	Candidates should not exceed 35 years of age as on the date of advertisement
4	Period of contract	One year. May be extended by another year subject to satisfactory performance
5	Location	Chennai
6	Remuneration per month	Rs. 40,000/- (Lump Sum)
7	Education Qualification	<u>Essential qualification.</u> (i) Indian Nationals holding Graduate /Post Graduate degree in Law from recognized Universities, Colleges and Institutions of National and International repute, and/or Chartered Accountant. (ii) Candidates should have obtained at least 50% marks in the 3 Year LLB or 5 Year integrated LLB degree program or Post Graduation degree program or a qualified Chartered Accountant.

		<p><u>Preferred Qualification</u></p> <p>(i) Chartered Accountants who have completed their article ship in taxation and law graduates/post graduates who have been engaged in research work/projects in taxation shall be preferred.</p> <p>(ii) Candidate having skills in information & communication technology (ICT) with good communication and interpersonal skills shall be preferred.</p>
8	Job Description	<p>The Young Professionals will be attached with the office of Commissioners of Income Tax (DR) or Senior Departmental Representatives in the Income Tax Appellate Tribunal for studying the paper books of listed cases, analysing the judgements relied upon by the assessee, finding out judgements in favour of the department & identifying distinguishing facts wherever applicable, and preparing the briefing notes and written submissions. They will also undertake research/study on specific points as briefed by CIT (DR)/Sr. DR. CIT(DR) (Mentor concerned) will provide a brief orientation of deliverables expected from the Young Professional at the time of joining.</p>
9	Selection Process	<p>Selection process would involve two stages:</p> <p>(i) Screening and,</p> <p>(ii) Interview</p>
10	Other terms and conditions	<p>(i) The Young Professionals will be provided the basic logistical support in terms of work space and other necessities like internet facility, stationery, access to library and computer systems.</p> <p>(ii) The Young Professionals shall be eligible for 8 days leave in a calendar year. The leave shall accrue on completed month basis calculated from date of joining on pro-rata basis. The Young Professional will not be eligible for remuneration for any absence beyond 8 days in a year. The un-availed leave in a calendar year shall not be carried forward to next calendar year. The intervening Saturdays, Sundays or Gazetted holidays during a spell of leave shall not be counted against the 8 days leave.</p> <p>(iii) In the event of death, injury or illness of the Young Professional during the term of his/her engagement, the Young Professional or the Young Professional's</p>

		<p>dependents, legal heirs, claimant etc., shall not be entitled to any compensation.</p> <p>(iv) No other facilities such as DA, accommodation, residential phone/conveyance/transport, foreign travel, personal staff, medical reimbursement, CGHS etc. would be admissible.</p> <p>(v) The engagement will neither constitute a regular job or appointment of any nature in Income Tax Department, nor it will be in the nature of a relationship of employer and employee between the Income Tax Department and the Young Professional.</p> <p>(vi) The Young Professional shall not, except with the previous sanction of the Principal Chief Commissioner of Income Tax, Tamil Nadu & Puducherry Region, in the bona fide discharge of his duties, publish a book or compilation of articles or participate in a broadcast involving electronic/ social media or represent any entity in legal or commercial matters or contribute an article or write a letter to any newspaper or periodical or any external agency/ institution, either in his own name or anonymously or pseudonymously in the name of any other person, if such book, article, broadcast, uses any information that he may gather or bring to his knowledge during his tenure as part of this Young Professional assignment.</p>
II	Confidentiality, Secrecy and Termination	<p>(i) The Young Professional would be subject to the provisions of the Indian Official Secrets Act, 1923 and will not divulge any information gathered by him either during the period of his engagement or at any point of time thereafter, to anyone who is not authorized to know the same. The Young Professional shall be subject to the Laws of Secrecy of the country and will sign a Declaration of Secrecy and Non-Disclosure Agreement before reporting.</p> <p>(ii) The engagement may be discontinued at any time by the Income Tax Department without assigning any reason. However, in the normal course, the Young Professional will be given one month's notice. In case the</p>

		<p>Young Professional chooses to leave, she/he can do so by giving a notice one month prior to the mentor.</p> <p>(iii) Absence for a continuous period of 8 days without information or any valid reason shall lead to automatic termination of engagement of the Young Professional.</p> <p>(iv) The provisions of Sexual Harassment of Women at Workplace (Prevention, Prohibition & Redressal) Act, 2013, shall apply.</p>
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3. Mode of submission of Applications: Interested eligible candidates should download the Application Form from website <https://tnincometax.gov.in/>, and submit the duly filled in application through registered post in a sealed cover to the following address:

The Deputy Commissioner of Income-tax (Hqrs)(Admn),
Room No. 110, 1st Floor, O/o Pr. Chief Commissioner of Income-tax, TN&P
No. 121, M.G. Road, Nungambakkam,
Chennai – 600034

and

should send the scanned copy of the duly filled in application to the email id: chennai.dcit.hq.admin@incometax.gov.in with the subject "**APPLICATION FOR YP**". Self-attested copies of supporting documents should be submitted along with the application.

4. Short listed candidates will be informed on their e-mail address for personal interview. No TA or DA shall be paid for attending the interview. At the time of interview, the shortlisted candidates shall have to produce their bio data and certificates, in original for verification.

5. Last date of receipt of Applications is **11-09-2023 (06:00 P.M)**. Incomplete application and/or applications received after the due date shall be summarily rejected and no correspondence in this regard will be entertained. The applications received through any other channel are liable to be rejected.

6. In case of any dispute, the Principal Chief Commissioner of Income Tax, Tamil Nadu & Puducherry, Chennai shall be the final authority for resolution of any dispute that may arise in course of administering the Young Professional Scheme.

7. Canvassing in any form shall constitute a disqualification.

Encl: Application Form

Sd/-

(डॉ। पी.एम. सेंथिल कुमार)(Dr. P.M. SENTHIL KUMAR)

(संयुक्त आयकर आयुक्त)/ JOINT COMMISSIONER OF INCOME TAX
(मु.)(प्रशा. एवं क.दा.से.)/(HQRS) (ADMN & TPS) (तना. एवं पु.)/(TN & P), चेन्नै/CHENNAI.

APPLICATION FORM FOR YOUNG PROFESSIONAL SCHEME

Paste recent
passport size
photograph in
the box

1.	Name of the Applicant (In block letters)	
2.	Father's/Mother's Name	
3.	Date of birth (Date/Month/Year)	
4.	Gender	
5.	Nationality	
6.	Contact details of the Applicant (Complete present postal address)	
7.	Phone/mobile number	
8.	Email-ID	

Qualification (Essential)

9. Academic qualification (in reverse order, starting from the latest)

Sl. No.	Degree	Year	Subjects	University/ Institute	% of marks	Distinction (if any)

10. Professional qualification (in reverse order, starting from the latest)

Sl. No.	Degree	Year	Subjects	University/ Institute	% of marks	Distinction (if any)

Qualification (Preferred/desirable)

11. List of relevant technical and academic publications (Add more sheets if necessary)

Sl. No.	Degree	Year	Subjects	University/ Institute	% of marks	Distinction (if any)

12. Relevant experience (Add more sheets if necessary)

- a. No. of total years of experience and name of organizations.
- b. Year-wise tasks of similar nature carried out during last three years.
- c. Relevant experience of working for national bodies.
- d. Relevant experience of working for international bodies.
- e. Works of similar nature in hand and the expected date of completion.

13. A brief note (750 words) of your suitability for the Engagement (Add more sheets if necessary)

DECLARATION

I declare that the above information is true and correct to the best of my knowledge and belief.

I am aware that in case of misrepresentation or a materially false declaration, it shall render me liable to action according to applicable law. I also understand that the application is liable to be rejected and / or engagement cancelled in case a discrepancy is detected at any stage before completion of the engagement. The completion certificate may also be recalled should such a contingency arise after the engagement the same has been awarded to me.

Signature of the applicant

Place:

Date:

Name of the Applicant

Enclosures to be submitted along with the application form:

1. Photocopy of Matriculation/ SSLC/ X standard certificate for proof of age
2. Photocopy of Aadhar Card
3. Photocopy of Certificate and Mark Sheets pertaining to Academic Qualification(s)
4. Photocopy of Certificate and Mark Sheets pertaining to Professional Qualification(s)
5. Photocopy of Certificate and Mark Sheets pertaining to Preferred Qualification (if any)
6. Photocopy of documents pertaining to experience (if any)
7. Brief note on suitability for the Engagement (as mentioned at Point No. 13 of the Application Form)
8. All the photocopies are to be self-attested.