



(An Autonomous Body under Ministry of Culture, Government of India)  
Thiruvanniyur, Chennai – 600041.

Applications are invited from suitable candidates for the following posts in various units of Kalakshetra Foundation—

Name of the post	No of Post	Classification	Pay Level
Librarian, Besant Arundale Senior Secondary School	1 (One) Unreserved	Group B	Level 13 of 7 <sup>th</sup> TN Government Pay Scales Rs. 35900-113500
EDP Programmer, Kalakshetra Foundation	1 (One) Unreserved	Group B	Level 6 of 7 <sup>th</sup> Central Pay Commission Pay Scale Rs. 35400-112400

**Eligibility and Age limit:**

Name of the post	Educational Qualification	Age Limit
Librarian, Besant Arundale Senior Secondary School	<b>Essential</b> 1. M.A from a recognized university or equivalent 2. Bachelor of Library Science from a recognized University or equivalent 3. Five years' experience in a Library attached to Central/State Government institution or a special library of similar nature <b>Desirable</b> 1. Master degree in Library Science from a recognized University 2. Knowledge of Library automation 3. Ability to read and understand Sanskrit and other south Indian Languages 4. Ability to read music notations	27 years
EDP Programmer, Kalakshetra Foundation	<b>Essential</b> (i) Degree in Statistics/Mathematics/Operations Research/Physics or Economics/Commerce (with Statistics) or Degree in Engineering/Computer Science of a recognized University or equivalent (ii) Two years' experience of an electronics data processing work including one year experience of Computer programming/operation from a reputed organization. <b>Desirable</b> Knowledge of one or more programming languages	35 years

Last date for receipt of applications shall be **08.04.2024**

General instructions to the candidates

- a. Date for determining the upper age limit, qualification and /or experience will be the closing date prescribed for receipt of application. i.e 08.04.2024
- b. Kalakshetra Foundation reserves the right to cancel/restrict/modify the recruitment process if need so arises, without assigning any reason. No correspondences whatsoever will be entertained from the candidates regarding conduct and result of test/interview and reason for not being called for test/interview.
- c. The number of vacancies as indicated in the notification may vary depending upon the vacancies exists at the time of final selection.
- d. Mere fulfillment of eligibility criteria does not entitle any right in respect of the interview/selection. Only shortlisted candidates will be called for test and or interview.
- e. Canvassing in any form will be a disqualification.
- f. Applications received without self-attested copies of the testimonials such as age proof and educational / experience certificates will summarily be rejected.
- g. Application form appended below as per the format prescribed has to be received by post at Kalakshetra Foundation by 5 PM on 08.04.2024. Applications received after closing date will be summarily rejected.

**Kalakshetra Foundation**  
**(An Autonomous organization under the Ministry of Culture, Govt. of India)**  
**(Rukmini Devi College of Fine Arts, Thiruvannamipur, Chennai -41)**  
**Post applied for Librarian, BASS School**

1. Applicant's Name (in Block letter)	<table border="1" style="width: 100%; height: 100%; border-collapse: collapse;"> <tr> <td style="padding: 5px; text-align: center;">                 Pl paste a recent passport size photograph             </td> </tr> </table>	Pl paste a recent passport size photograph		
Pl paste a recent passport size photograph				
2. Mother's name				
3. Father's Name				
4. Address for communication				
5. Mobile No				
6. Email Address				
7. PAN Number (optional)				
8. Aadhar Number (optional)				
9. Date of Birth (DD/MM/YYYY) Age as on closing date for submission of application i.e. as on 08.04.2024 <b>Upper age limit: 27</b>				
10. Nationality				
11. Gender: (Male/Female/Others)				
12. Educational qualification: Attach photocopy of the testimonials				
S.No	Qualification	Board/University	Year of Passing	Percentage/CGPA

13. Experience				
Name of Institution	Designation	Nature of performance	Period of service	
			From	To
14.	Knowledge of Indian Languages	To Read	To Speak	To Write
15. How do you consider yourself suitable for this post?				
16. Any other information, you wish to add:				
17. I declare that all statements made in this application are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility detected before or after the examination, my candidature/appointment is liable to be cancelled and my all claims for the recruitment will stand forfeited.				
Place				
Date				
		Signature of the Candidate		

Enclose a separate sheet, if the space above is insufficient.



13. Experiences				
Name of Organization	Designation	Nature of duty performed	Period of service	
			From	To
14.	Knowledge of Indian Languages	To Read	To Speak	To Write
15. How do you consider yourself suitable for this post?				
16. Any other information, you wish to add:				
17. I declare that all statement made in this application form are true, complete and correct to the best of my knowledge and belief. I understand that in the event of any information being found suppressed/false or incorrect or ineligibility being detected before or after the examination, my candidature/appointment is liable to be cancelled.				
Place				
Date				
	Signature of the Candidate			

Enclose a separate sheet, if the space above is insufficient.