

INTEGRAL COACH FACTORY, CHENNAI - 600 038
(Ministry of Railways)
WEBSITE: <https://pb.icf.gov.in>

Employment Notice No.PB/RR/39/Cultural/03/2023-24

Dated: 22.04.2024.

RECRUITMENT AGAINST CULTURAL QUOTA FOR THE YEAR 2023-24

This being recruitment against **CULTURAL Quota**, candidates, who are having the required Cultural norms, only eligible to apply.

Integral Coach Factory invites **ONLINE** applications from outstanding Cultural persons, who are Indian citizens for Recruitment to posts in Pay Level-2 of 7th Central Pay Commission (CPC) against Cultural Quota for the year 2023-24 in the discipline specified vide Para 1.0.

Only 'ONLINE' applications are accepted and the website address for submission of online application is <https://pb.icf.gov.in>

Opening date and time for receipt of applications	22.04.2024 @ 10.00 hrs.
Closing Date & Time for receipt of applications	21.05.2024 @ 23.59 hrs.
The date of the written test is fixed on	06.06.2024
Practical demonstration is fixed on	07.06.2024
List of eligible candidates will be uploaded in the website	30.05.2024
The dates indicated for publishing the 'Eligible candidates' list, Written Test and Practical Demonstration are tentative and likely to undergo change/s due to administrative exigencies.	

NOTE: Normally, Document verification will be done one day prior to the date of Written Test. Eligible candidates are advised to report at 09.00 Hrs. on previous day.

1.0	RECRUITMENT TO POSTS OF LEVEL-2	
	Discipline	No of Posts
1.1	Hindustani/Carnatic Vocal (Female)	1
1.2	Tabla	1
	Note: The posts against this quota are open to all candidates. The candidates, who belongs to SC/ST/OBC/PwBD/Ex-Servicemen categories are extended relaxation in upper age limit, as admissible in general open market recruitments.	
2.0	EDUCATIONAL QUALIFICATIONS:	
2.1	The Administration reserves the right of allotment of posts to the selected candidates according to its requirement irrespective of the qualification of the candidates.	
2.2	The decision of the Administration is final and request for change of post /trade at a later date will not be entertained.	
2.3	Junior Clerk:	Junior Clerk: 12 th (+2 stage) or its equivalent examination with not less than 50% marks in the aggregate. 50% marks will not be insisted upon in case of SC / ST /PwBD/ Ex-Servicemen. and Those persons selected as Junior Clerk are required to acquire proficiency in Typewriting of 30 w.p.m in English or 25 w.p.m in Hindi within a period of TWO

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		years from the date of appointment and their appointment will be provisional subject to acquiring the prescribed typing qualification within the stipulated period.								
2.4	Technician Grade III	Pass in Matriculation or its equivalent from a recognized Board and having ITI / Act Apprenticeship in relevant trades.								
2.5		Educational Boards / Schools set up by the Council of Boards of School Education (COBSE) is not recognized one, as per Railway Board's letter No. RBE No.114.2017 dated 31.08.2017.								
2.6		Further, the Certificates / Degrees issued from Jharkhand State Open School, Ranchi is also not recognized one for the purpose of employment / promotion in Railways, as per Railway Board's letter No.E(NG)II/2021/RR-1/41 dated 29.09.2021.								
3.0	Cultural Norms – Essential qualifications:									
3.1	(i) Hindustani/Carnatic Vocal (Female):- Possession of Degree / Diploma / Certificate in Hindustani/Carnatic music from Govt. recognized Institute.									
	(ii) Tabla:- Possession of Degree / Diploma / Certificate in music (Tabla) from Govt. recognized Institute.									
	Desirable Qualification:									
3.2	a)	Experience in the field and performance given on AIR / Doordarshan etc.,								
	b)	Prizes won at National level.								
	c)	Ability to sing light music.								
3.3	Preferable Qualification:									
	Central Government Scholarship (Hindustani/Carnatic Music/Tabla)									
4.0	Age Limit:									
4.1	(i) 18 to 30 years as on 01.07.2024. (ii) The upper age is relaxable by 03 years for candidates belonging to OBC communities and by 05 years for candidates belonging to SC/ST communities.									
4.2	Age will be reckoned as on 01/07/2024 and the cut off date for age is mentioned below:									
		<table border="1"> <thead> <tr> <th></th> <th>UR</th> <th>OBC</th> <th>SC & ST</th> </tr> </thead> <tbody> <tr> <td>Born between</td> <td>02/07/1994 to 01/07/2006</td> <td>02/07/1991 to 01/07/2006</td> <td>02/07/1989 to 01/07/2006</td> </tr> </tbody> </table>		UR	OBC	SC & ST	Born between	02/07/1994 to 01/07/2006	02/07/1991 to 01/07/2006	02/07/1989 to 01/07/2006
	UR	OBC	SC & ST							
Born between	02/07/1994 to 01/07/2006	02/07/1991 to 01/07/2006	02/07/1989 to 01/07/2006							
	Note: The upper age limit is relax able for special categories as indicated from a) to e) below. Prescribed certificates should be enclosed by the candidates for claiming age relaxation, without fail. Otherwise, age relaxation will not be granted.									
a)	Upto the extent of service in Defence plus 03 years for Ex-Servicemen provided they have put more than 06 months service after attestation.									
b)	By 10 years for Persons with Benchmark Disabilities (13 years for OBC and 15 years for SC/ST)									
c)	Upper age limit for widows, divorced women and women judicially separated from husband but not remarried shall be 35 years for UR, 38 years for OBC and 40 years for SC / ST.									

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d)	For serving Railway Staff, Casual labourers and Substitutes, the upper age limit will be 40 years for UR, 43 years for OBC and 45 years for SC/ST, provided they have put in a minimum of 03 years service.	
e)	For those working in Quasi-Administrative offices of the Railway, the upper age relaxation will be up to the length of service, subject to a maximum of 05 years.	
5.0	<p><u>Procedure for Recruitment :</u></p> <p>(i) The candidates who apply in response to this notification and are found eligible for consideration for appointment against cultural quota will be assessed based on their performance in Written Test and Practical demonstration.</p> <p>(ii) The eligible candidates will be called for document verification one day before the Written Test.</p>	
5.1	<p><u>Documents to be produced at the time of Document Verification:</u></p> <ul style="list-style-type: none"> ➤ Online application printout. ➤ Production of original documents of Date of Birth (as indicated in Para 4.1) ➤ All Educational Qualification (as indicated in Para 2). ➤ Cultural achievements (as indicated in Para 3). ➤ Self-attested copy of caste / community certificate in prescribed format issued by the competent authority for SC/ST/OBC/EWS candidates, wherever applicable. ➤ Self-attested copies of relevant certificates namely Community certificate for SC/ST, Affidavit for Minority community, Income certificate of EBC, Discharge certificate for Ex-Servicemen, PwBD certificate for PwBD candidates as proof of claiming fee exemption. ➤ 2 recent passport size photos, ➤ On successful completion of the transaction, e-receipt with the date entered by the candidate will be generated, which should be saved/printed and retained by the candidate. The same should be produced at the time of Written test/Document Verification. ➤ Valid photo ID (viz., Aadhaar card / Driving license / PAN card / Passport) in original on the day of document verification is mandatory, failing which he/she may be disqualified and will not be allowed to appear in the written test. ➤ For serving Government employees, Self-attested copy of NOC from employer. <p><u>Note:</u> Certificates in languages other than English or Hindi should be accompanied by a self-attested translation in English/Hindi.</p>	
6.0	Mode of Selection:	
	The eligible candidates will be assessed on the following basis:	
6.1	a)	Written Test 50 Marks
		Note: The written test will consist of Objective type questions.
	b)	Assessment of Talent in the relevant field on
		(i) The basis of Practical Demonstration 35 marks
		(ii) Testimonials / Prizes etc. 15 marks
	Total	100 marks

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	Note: Only those candidates who secure the qualifying marks in the written test will be called for "Assessment of Talent" in the relevant field. Panel will be prepared in order of merit according to marks obtained out of 100.
7.0	Medical Examination:
	Selected candidates will have to undergo medical examination and found fit for the medical classification prescribed for the post for which, he/she is being considered.
8.0	Fees:
8.1	<p>i) Examination fee should be paid online through Internet Banking or Debit or Credit Cards (service charges for payment of fees will be borne by the candidates).</p> <p>ii) Fee of ₹ 500/- for all candidates, except the Fee concession categories mentioned at Sl.No (iii) below.</p> <p>iii) Fee ₹ 250/- for candidates belonging to SC/ST/Ex-servicemen/Persons with Benchmark Disability (PwBD), Women, Minorities and Economically Backward Classes with a provision for refunding the same, duly deducting bank charges, if any, to those candidates while appearing in the Written test / Practical Demonstration. (Original Community / Relevant Certificates in the prescribed annexure should be provided at the time of document verification for fee exemption).</p> <p>iv) Economically Backward Candidates means those whose annual family income is less than Rs.50,000/-. They have to submit income certificate at the time of applying in prescribed format as given in Annexure on the letter head of the issuing authority.</p> <p>v) If proof is not enclosed such candidates will be considered as Unreserved candidates, subject to payment of ₹ 500/- towards the fee.</p> <p>vi) The applications of the candidates claiming concession under Economically Backward clause, but not enclosed the prescribed certificate from the correct authority or not paid Rs.500/- towards the Fees, their applications will be rejected.</p> <p>vii) After successful payment of processing fee through online, a unique Transaction ID starting with 'DU' will be sent by payment gateway system to the registered mobile number. Candidates should preserve this Transaction ID for future references of payment detail.</p>
8.2	Minorities meaning Muslims, Christians, Sikhs, Buddhists, Jains and Zorastrian (Parsis). For claiming waiver of examination fee, Minority candidates should furnish "Self Declaration" as mentioned in the Annexure, along with application form. At the time of written test, such candidate claiming waiver of examination will be required to furnish "Minority community declaration" affidavit on Non-judicial stamp paper that they belong to any of the above communities. If the affidavit is not produced during written test, their candidature will be rejected.
9.0	Training:
	In case, the candidates are found suitable and are appointed in ICF, they have to undergo training prescribed for the particular post in which they will be offered appointment, in case training is necessary for the particular post.
10.0	HOW TO APPLY:
10.1	Facility for submission of online application will be available from 22/04/2024 to 21/05/2024 till 23:59 hrs on ICF website https://pb.icf.gov.in
10.2	Application will be accepted only through Online mode .

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10.3	Candidates who wish to apply need to log on to the ICF web portal https://pb.icf.gov.in
10.4	Candidates should read the notification thoroughly and fill in the online application form correctly & submit. Before filling the application form, candidates should keep ready all the relevant documents/certificates and image of recent passport size photograph (not more than 200 KB) in JPG format to fill the required data and to upload the photograph with clear front view of the candidate without cap and sunglasses.
10.5	The applicant has to sign and affix LTI/RTI (lines on finger should be clear/visible and should not be smudged) on white paper with Black Ink within a box of size 50 mm x 20 mm respectively and upload. The images should be in JPG format scanned with 100 dpi resolution, size of file should be between 10 – 40 KB.
10.6	System generated registration number is the candidate's individual Registration ID . The password to generate application printout is the Date of Birth . For login purpose, candidates should use the online registration number generated with password as date of birth in "ddmmyyyy" format.
10.7	Before clicking the submit button, the candidate is advised to check whether the details fed in are correct.
10.8	Candidates are NOT required to send / submit any documents including system generated application form to ICF through Post/e-mail/FAX/By hand.
10.9	After final submission, candidates can take a printout of the online application. They are advised to bring the printout of the online application at the time of Document Verification.
11.0	DOCUMENTS TO BE UPLOADED: Candidates are required to upload the following legible documents:-
11.1	Scanned self-attested copy of Educational Qualification certificate, as prescribed in Para-2 of the notification.
11.2	Scanned self-attested copy of essential minimum prescribed Cultural qualification certificate, as prescribed in Para 3.1 to 3.3 of the notification to be uploaded.
11.3	Scanned self-attested copy of certificate for proof of Date of Birth (Birth Certificate, Standard 10 th / Matriculation Certificate / Equivalent Educational Certificate / Educational Certificate mentioning date of birth).
11.4	Scanned self-attested copy of caste / community certificate in prescribed format issued by the competent authority for SC/ST/OBC/EWS candidates, wherever applicable.
11.5	Any certificate, photograph etc, sent separately after uploading of Application Form, will not be entertained.
12.0	GENERAL INSTRUCTIONS TO CANDIDATES:
12.1	The candidates applying for the post should ensure that they fulfil the eligibility conditions at the time of submission of application.
12.2	The specific discipline should be mentioned without fail in the online application.
12.3	The decision of ICF in all matters relating to eligibility, acceptance or rejection of the application, issue of free rail passes, penalty for false information, mode of selection, conduct of written test / practical demonstration/selection, allotment of post to selected candidates etc. will be final and binding on the candidates.


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12.4	ICF administration reserves the right to alter the stages of recruitment or cancel part or whole or any recruitment process at any stage without assigning any reason.
12.5	The candidate should attend the written test / practical demonstration at the date, time & venue specified by ICF administration and any request for change of date, time & venue will not be entertained.
12.6	The candidate will have to make their own arrangements for their stay at Chennai for a few days while attending Document Verification/ Written test / Practical Demonstration. No TA/DA/ Accommodation will be given for appearing in Written test / Practical Demonstration.
12.7	As the date of Written test / Practical Demonstration has been fixed, candidates who are applying in response to this notification should be in readiness to appear for Written test / Practical Demonstration. Candidates will have to appear for Document Verification one day prior to the date of Written test. Eligible candidates will be intimated of the date of Document Verification and Written test through SMS only .
12.8	The candidates, who are recruited against Cultural Quota, shall perform Cultural programmes in Railways, for a minimum period of 10 years, for which, they shall execute a bond.
12.9	All SMS communications from ICF Administration will be from PBICF .
12.10	Candidates are advised to regularly check the website https://pb.icf.gov.in for updates.
12.11	Candidates may note that submitting fake / forged documents or any information furnished being found false or incorrect, his / her candidature / application is liable to be cancelled / terminated without any notice at any stage i.e. Written test / Practical demonstration / Empanelment / after Appointment. Further, such candidates are liable for criminal prosecution .
12.12	Canvassing in any form will result in disqualification of the candidature.
12.13	Incomplete applications and applications uploaded without requisite documents / LTI will be summarily rejected and no correspondence will be entertained in this regard.
12.14	Mere calling for Written Test / Practical Demonstration will not be a guarantee for appointment.
12.15	Candidates belonging to Assam, Meghalaya, Arunachal Pradesh, Mizoram, Nagaland, Tripura, Sikkim, Lahaul & Spiti Districts and Pangi sub division of Chamba District of Himachal Pradesh, Andaman & Nicobar and Lakshadweep Islands, should submit Domicile certificate at the time of Document verification.
12.16	Ex-servicemen: A copy of self-attested discharge certificate should be uploaded.
12.17	ICF Administration has not appointed any agents or coaching centres for acting on its behalf. Beware of such persons/agencies. Recruitment is done strictly as per merit.
12.18	Legal issues, if any, shall fall within the territorial jurisdiction of the Central Administrative Tribunal under which this Administration is located.
12.19	The mobile number and E-Mail ID should not be changed by the candidates till completion of selection and administration will not be responsible for non-receipt of communication if mobile number and e-mail ID are changed in between.
12.20	For any queries, the candidates are strictly advised to contact phone number 044-26147748 only during office hours. Any violation will be viewed seriously.

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12.21	The Railway Administration is not responsible for any delay in delivery / non-receipt of e-mail or SMS. Candidates should also check their spam e-mail folder.
12.22	Candidates applying for more than one discipline shall submit separate online application with separate fee along with all necessary documents for each discipline.
12.23	Application without paying or paying less examination fee than prescribed by this Notification will be rejected.


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**Assistant Personnel Officer/WS
for General Manager (P)**